



HR EXCELLENCE IN RESEARCH

**Research Associate/Project Manager**  
**HRB Irish Primary Care Research Network**  
**General Practice, School of Medicine**  
**Ref. no. NUIG 038-18**

Applications are requested from suitably qualified candidates for a full-time, fixed term position as Research Associate/Project Manager. The position is funded the Health Research Board (HRB) and is available from March 2018 until project end date of 30<sup>th</sup> June 2020.

**Information on the HRB Primary Care Clinical Trials Network Ireland (CTNI)**

The HRB Primary Care CTNI is a collaborative partnership that brings together key people in Ireland to run clinical trials in primary care. Working closely with the public, with patients and with GPs and other healthcare professionals, the Network aims to improve individual patient health and health care by conducting high quality, internationally recognised, randomised trials in Irish primary care, addressing important and common problems.

We provide patients who attend primary care practices the opportunity to take part in clinical trials. We publish the results of our studies and we work to communicate the results of our research to patients and to healthcare decision makers.

Established in 2015 and funded for 5 years by the Health Research Board, the HRB Primary Care CTNI is a collaboration between researchers based at National University of Ireland Galway, the Royal College of Surgeons in Ireland (RCSI) and Queen's University Belfast. The Irish College of General Practitioners (ICGP) is the other key partner in the Network, with many GPs and other primary care health professionals engaged in research with the Network. A number of Irish and international partners are also part of the Network.

Network activities include i) providing access and support to those interested in conducting trials in Irish primary care, including industry sponsors ii) supporting multidisciplinary education, mainly through existing resources, for all those interested in primary care trials iii) supporting public and patient involvement in research. To date, we have over a hundred registered practices who are involved in 7 national and 4 international trials with close to 900 patients recruited here in Ireland. We have hosted 2 national PPI conferences, 2 webinar series and have published in both peer-reviewed journals and other publications.

NUI Galway now wishes to recruit a highly motivated and talented **Research Associate/Project Manager** for the Network. This is a key position, working with PI Professor Andrew W Murphy and the Network's Executive Management Committee, with responsibility for the operational management of the various Network research programmes and activities. The post-holder will have a strong background in clinical trials research and will have proven capability in managing and successful delivery of research programmes. Working closely with the academics in the Network, the successful candidate will support initiatives to acquire additional research funding, will ensure best practice in Network governance and will work to promote the Network among primary care healthcare professionals and within the research community. He/she will also liaise with co-principal

investigators and collaborators in other institutions, industry partner representatives, and funding agency personnel.

### **Duties**

- Delivery of Network-led research programmes
- Provide scientific input into research programmes on-going in the Network
- Assist in the dissemination of research outputs/activities, including identification of the appropriate pathway for dissemination and providing support for preparation of manuscripts and presentations and using the Network web site and social media as required
- Conduct their own research, which will identify potential areas for future Network activities.
- Lead and develop further the Public and Patient Involvement activities of the Network
- Monitor overall progress of the research programmes towards targeted milestones and deliverables
- Ensure research programme requirements in terms of documentation of the project activities, milestones, etc. are implemented and adhered to
- Preparation and delivery of periodic scientific reports for Management Boards, International Advisory Boards and funding agencies, as required
- Financial management of Network activities
- Liaise with funding agencies and ensure guidelines/recommendations are put into effect
- Manage relationships with Co-PIs, academic collaborators and industry partner representatives
- Manage and develop new relationships with Network GPs and practices
- Liaise with administrative representatives of partner institutions
- Ensure project work is performed in line with Health and Safety and other relevant NUI Galway College policies
- Maintain confidentiality of background IP, foreground IP, and research results emerging from all projects
- Support and develop applications for academic/industrial/entrepreneurial funding, which will enhance and develop Network research and education in NUI Galway and nationally
- Represent the research activities of the Network as required at local, national and international events (including talks, panel discussions, meetings with funding agencies, industry representatives etc.)
- Assist with national and international initiatives in primary care trials, including participation on working groups for new research programmes, research resources, infrastructure, etc.

### **Skills Required**

- Masters in Clinical Research or a related discipline, or appropriate experience
- PhD or equivalent experience in a relevant area of primary care clinical research
- A minimum of 2 years relevant research experience in an academic and/or industry R&D environment, preferably some of which was in primary care
- Track record of demonstrable accomplishments in clinical research as exemplified by relevant international peer reviewed publications
- Publication track-record and evidence of extensive technical report writing and presentation skills
- Clear evidence of project management skills where multiple researchers at various levels at multiple sites are involved.
- Experience of participation in successful inter-disciplinary research programmes
- Evidence of proficiency in grant-writing and research manuscript writing

- Excellent communication and interpersonal skills
- Evidence and track record of leadership and people management skills
- Experience in budget management and financial reporting
- Team player with good organisational skills
- Good initiative and flexibility
- Evidence of understanding of the entrepreneurial, commercialisation process and IP generation and protection
- High level of IT skills: proficiency in the full Microsoft Office package and use of the Internet

**Salary:** €39,138 - €47,728 per annum

**Start date:** March 2018

**Continuing Professional Development/Training:**

Researchers at NUI Galway are encouraged to avail of a range of training and development opportunities designed to support their personal career development plans.

Further information on research and working at NUI Galway is available on [Research at NUI Galway](#)

For information on moving to Ireland please see [www.euraxess.ie](http://www.euraxess.ie)

Informal enquiries concerning the post may be made to Professor Andrew Murphy – contact via [breda.kelleher@nuigalway.ie](mailto:breda.kelleher@nuigalway.ie).

**To Apply:**

Applications to include a covering letter, CV, and the contact details of three referees should be sent, via e-mail (in word or PDF only) to Breda Kelleher [breda.kelleher@nuigalway.ie](mailto:breda.kelleher@nuigalway.ie)  
Please put reference number **NUIG-038-18** in subject line of e-mail application.

**Closing date for receipt of applications is 5pm on Friday 2 March 2018.  
Interviews will be held on Tuesday 20 March 2018.**

All positions are recruited in line with Open, Transparent, Merit (OTM) and Competency based recruitment

National University of Ireland Galway is an equal opportunities employer



HEALTH RESEARCH BOARD  
Primary Care CTNI  
CLINICAL TRIALS NETWORK IRELAND

**HR<sup>B</sup>** Health  
Research  
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